



Region of Durham

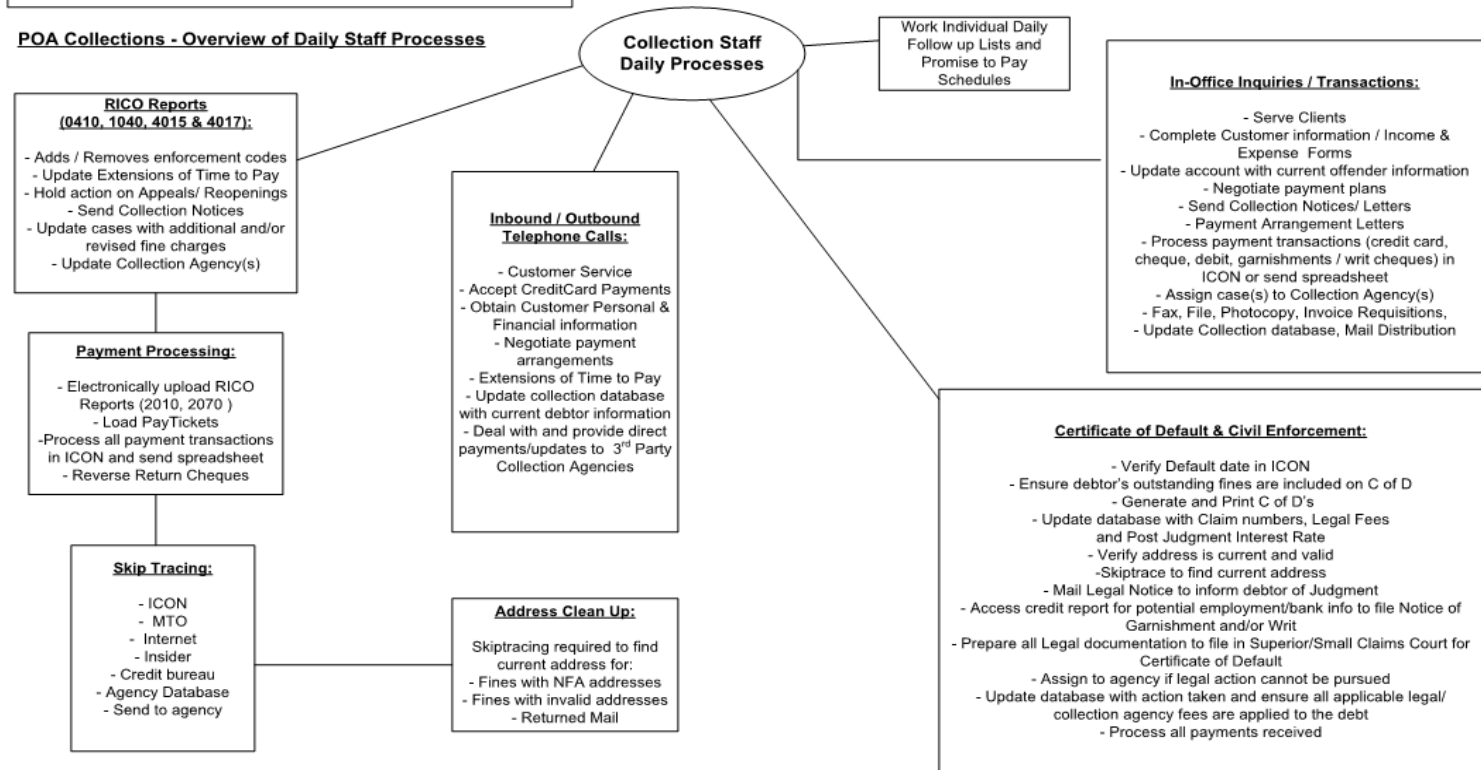
Overview of POA Collections Processes



POA Collections Daily Workflow

Finance – POA Collections Daily Workflow

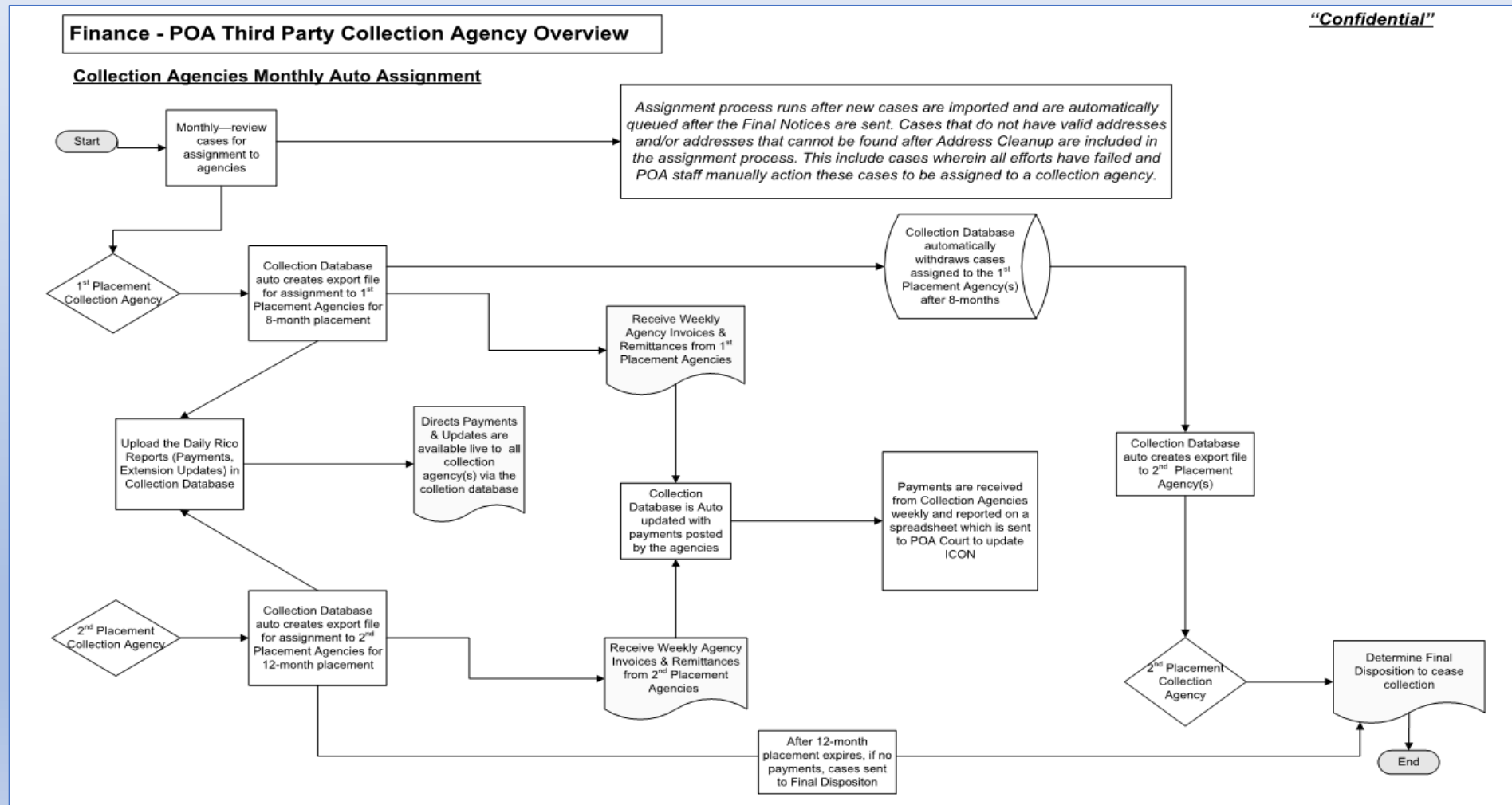
POA Collections - Overview of Daily Staff Processes





POA Collections

3rd Party Collection Agency Overview



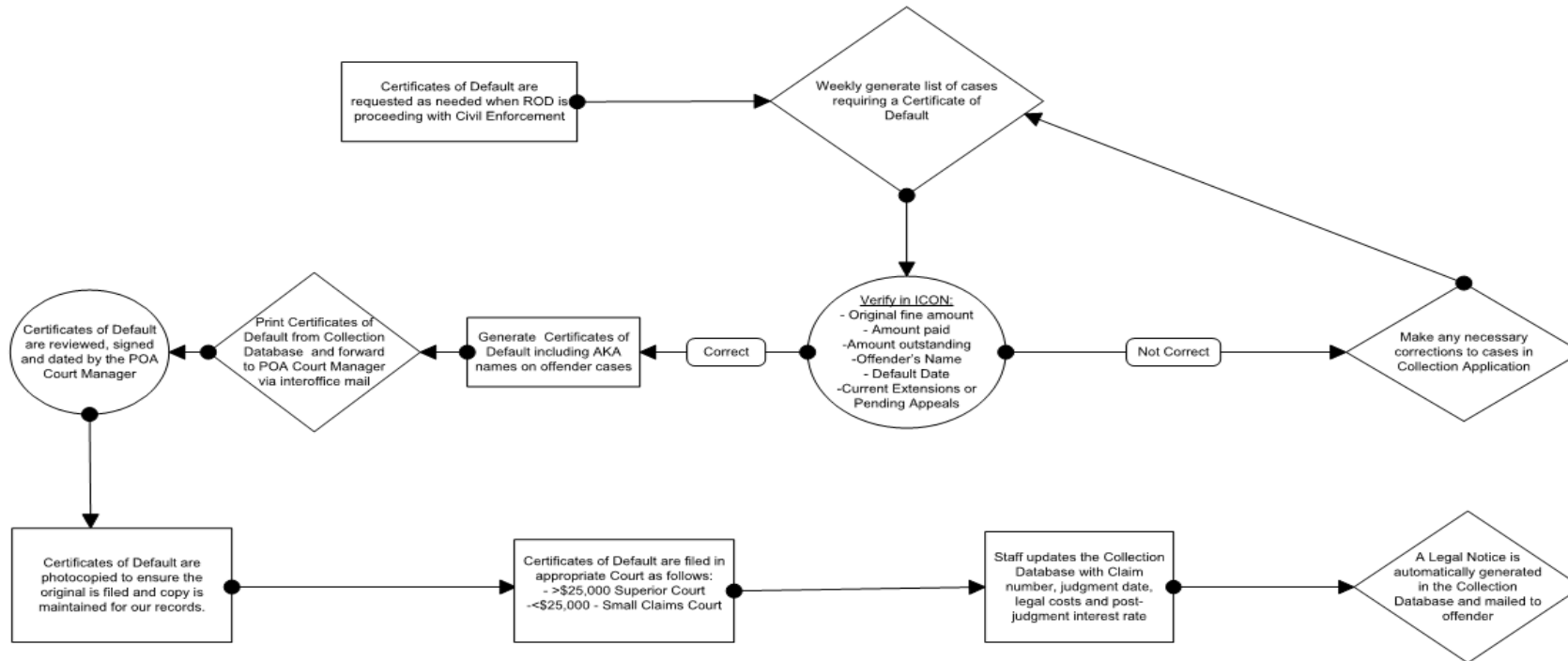


POA Collections

Certificate of Default Overview

Finance – POA Collections Certificate of Default Overview

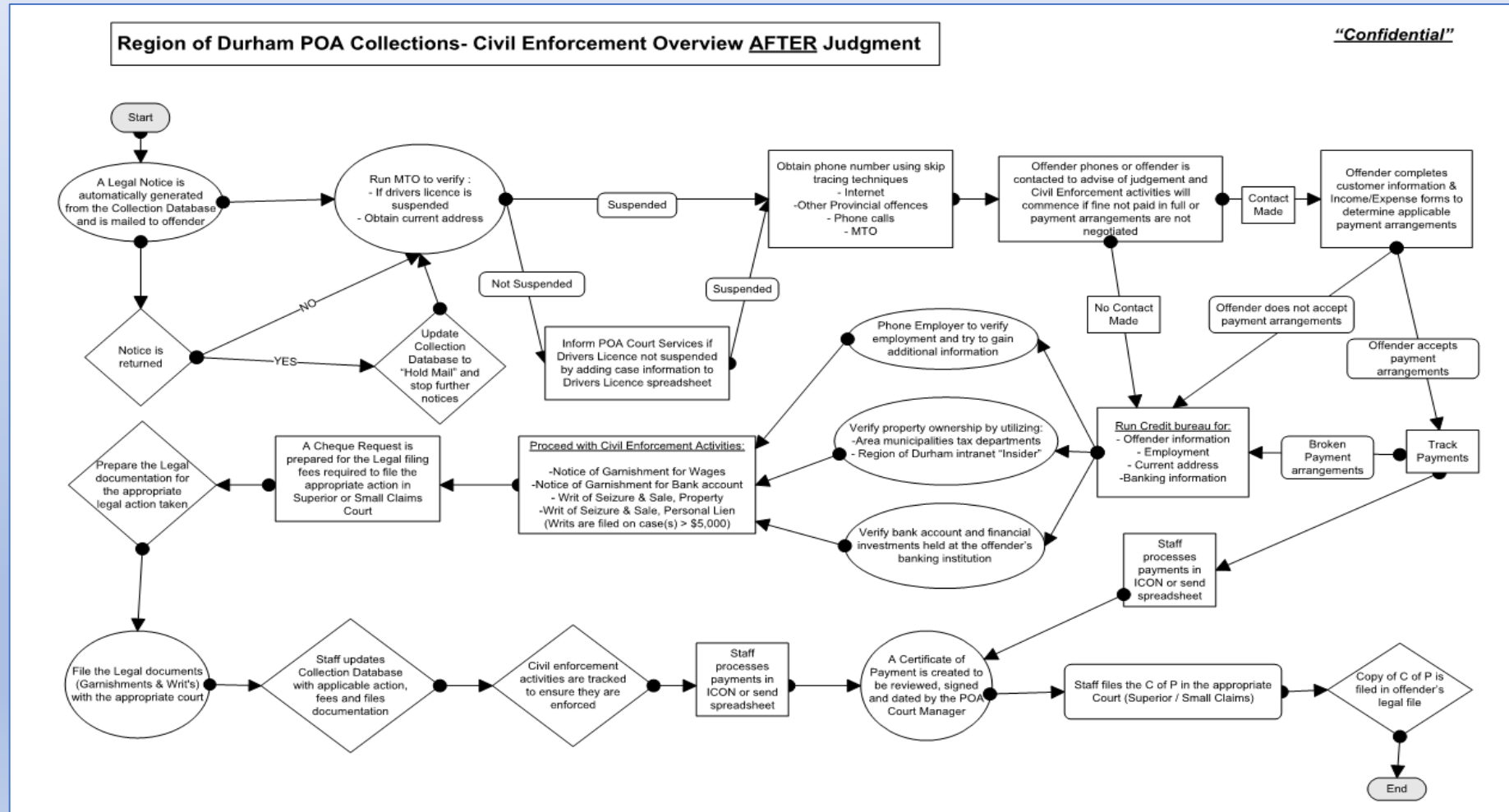
“Confidential”





POA Collections

Civil Enforcement Overview After Judgment





POA Collections – Notice of Motion

ONTARIO
Superior Court of Justice

64-2015-04, 19506
Notice of Motion and Supporting Affidavit
Form 15A Ont. Reg. No. 219/05

Small Claims Court
Case No. 48140/07
Small Claims Court
Court of Justice Building
120 Bloor St. E.
Oshawa, Ontario L1G 0A2
(905) 743-2500

Phone number

Plaintiff No. 1 ☐ Additional plaintiff(s) listed on attached Form 1A.

Last name, or name of company
The Regional Municipality of Durham
First name Second name Also known as
Address (street number, apt., unit)
605 Rossland Rd. East
City/Town Whitby Province Ontario Phone no. 905 668 3130
Postal code L1W 4G7 Fax no.
Representative LSJ#
Address (street number, apt., unit)
City/Town Province Phone no.
Postal code Fax no.

Defendant No. 1 ☐ Additional defendant(s) listed on attached Form 1A.

Last name, or name of company
DEFENDANT'S LAST NAME
First name Second name Also known as
Address (street number, apt., unit)
563 Oxford Street, Apt # 305
City/Town Oshawa Province Ontario Phone no. 289 600 4381
Postal code L1G 3Y5 Fax no.
Representative LSJ#
Address (street number, apt., unit)
City/Town Province Phone no.
Postal code Fax no.

Les formulaires des tribunaux sont affichés en anglais et en français sur le site
www.ontariocourtforms.on.ca. Visitez ce site pour des renseignements sur des
formats accessibles.

SCR 15 (01-154) (November 1, 2005) QSO



POA Collections – Notice of Motion

FORM 15A PAGE 2 48140/07
Claim No.

Complete Part A or Part B below, then complete the affidavit in support of motion on page 3.

A. THIS COURT WILL HEAR A MOTION on May 8th 2019 at 9:30am
or as soon as possible after that time at 150 Bond Street E. Oshawa, ON L1G 0A2
(Address of court, location and courtroom number)

This motion will be made in person by Defendant's Name
(Name of party)

for the following order:

☐ the court's permission to extend time to: (Specify) _____

☐ set aside default judgment and noting in default.

☐ set aside noting in default.

☐ permission to file a Defence.

☐ permission to file a Defendant's Claim.

☐ set aside order dismissing claim as abandoned.

☐ terminate garnishment and/or withdraw writ(s).

☒ Other: I would like to make payments to my fine.

☐ ADDITIONAL PAGES ARE ATTACHED BECAUSE MORE ROOM WAS NEEDED.

☐ DOCUMENTS ARE ATTACHED.

NOTE: IF YOU FAIL TO ATTEND AN IN-PERSON MOTION, an order may be made against you, with costs, in your absence. If you want to attend the motion by telephone or video conference, complete and file a Request for Telephone or Video Conference (Form 15). If the court permits it, the clerk will make the necessary arrangements and notify the parties (R. 1.07(5)).

B. This motion in writing for an assessment of damages is made by _____
(Name of claimant)

who asks the court for an order assessing damages against _____
(Name of defendant(s))

who have/has been noted in default.

SCR 5.01-15A (November 1, 2015) CSD Contained on next page

FORM 15A PAGE 3 48140/07
Claim No.

AFFIDAVIT IN SUPPORT OF MOTION

My name is Defendant's Name
(Full name)

I live in Oshawa, Durham region, Ontario
(Municipality & province)

I swear/affirm that the following is true:
Set out the facts in numbered paragraphs. If you learned of fact from someone else, you must give that person's name and state that you believe that fact to be true.

I would like to get my drivers lic. back so as to look for work, but because of the fine amount, I need to make payments. The amount I can pay now, isn't much, but the amount will increase when I get working.

I would like to clear up my dept to the province of ontario and work towards a better life.

Thank you.

SCR 16.01-16A (November 1, 2015) CSD Contained on next page

FORM 16A PAGE 4 _____
Claim No.

AFFIDAVIT IN SUPPORT OF MOTION, continued

If more space is required, attach and initial extra pages.

Sworn/Affirmed before me at Durham Region
(Municipality)

in Province of Ontario
(Province, state or country)

on 24th April 20 19
(Date)

Signature _____
(This form is to be signed in front of a lawyer, Justice of the peace, notary public or commissioner for taking affidavits.)

Shany Davis, a Commissioner for taking affidavits
Regional Municipality of Durham.
The Commissioner's name and signature is legible.

WARNING: IT IS A CRIME UNDER THE CRIMINAL CODE TO KNOWINGLY SWEAR OR AFFIRM A FALSE AFFIDAVIT.

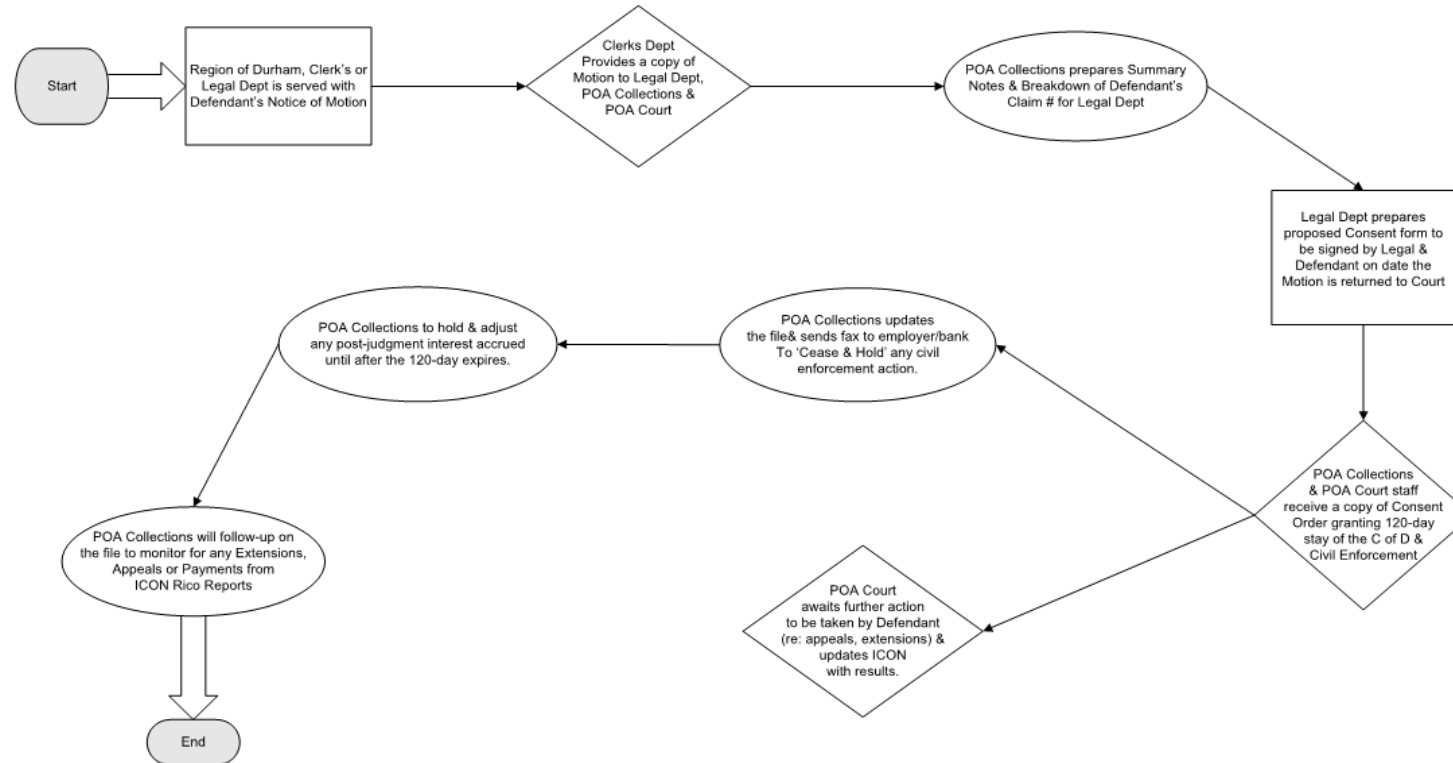
For information on accessibility of court services for people with disability-related needs, contact:
Telephone: 416-326-2220 / 1-800-518-7901 TTY: 416-326-4012 / 1-877-426-0575
SCR 16.0-15A (November 1, 2015) CSD



POA Collections Pre-Motion Overview

POA Collections - Consent of Motion Overview

'Confidential' Not to be shared without permission of the POA Collections Manager





Motions-Endorsement Order and Schedule 'A'

Superior Court of Justice
Cour supérieure de justice

Endorsement Record/Order of the Court
Fiche d'inscription/Ordonnance judiciaire

Seal of the Court of Justice
Sceau de la Cour de Justice

Between / Entre:
REGIONAL MUNICIPALITY OF DURHAM

Plaintiff / Demandeur
and / et
Defendant's Name
Défendeur

Representative of the plaintiff(s): Boyd C. - Counsel
Représentant du demandeur:
Representative of the defendant(s): Tina Petersen
Représentant du défendeur:

Event type: Motion on notice
Type d'affaire:

On 08-MAY-2018, a hearing was held in the above matter and the following order was made:
Le 08-MAY-2018, une audience a eu lieu concernant l'affaire susmentionnée et l'ordonnance suivante a été rendue:

Order to issue as per Schedule "A" attached.

BUD. G. - DT.

SCHEDULE "A"

WHEREAS: 1 SC-07-48140

1. The Plaintiff has obtained a Small Claims Court Judgment in Court File No. 1 SC-07-48140 against the Defendant for unpaid Provincial Offence fines (the "Judgment") as set out in the Certificate of Default.

2. The Defendant has brought a motion asking that the Judgment and/or Certificate of Default be stayed pending the determination of a motion before the Ontario Court of Justice to extend time to pay fines in default under section 69 of the Provincial Offences Act and/or file an appeal in the Ontario Court of Justice.

THE PARTIES AGREE TO A CONSENT ORDER OF THE SMALL CLAIMS COURT AS FOLLOWS:

1) That the Judgment and/or Certificate of Default is stayed and civil enforcement of this matter is stayed for a period of 120 days from the date this Consent is filed;

2) That the defendant has 120 days to take any of the following steps:

a) file an appeal in the Ontario Court of Justice; or

b) obtain an extension of time to pay the fine from the Ontario Court of Justice under the Provincial Offences Act;

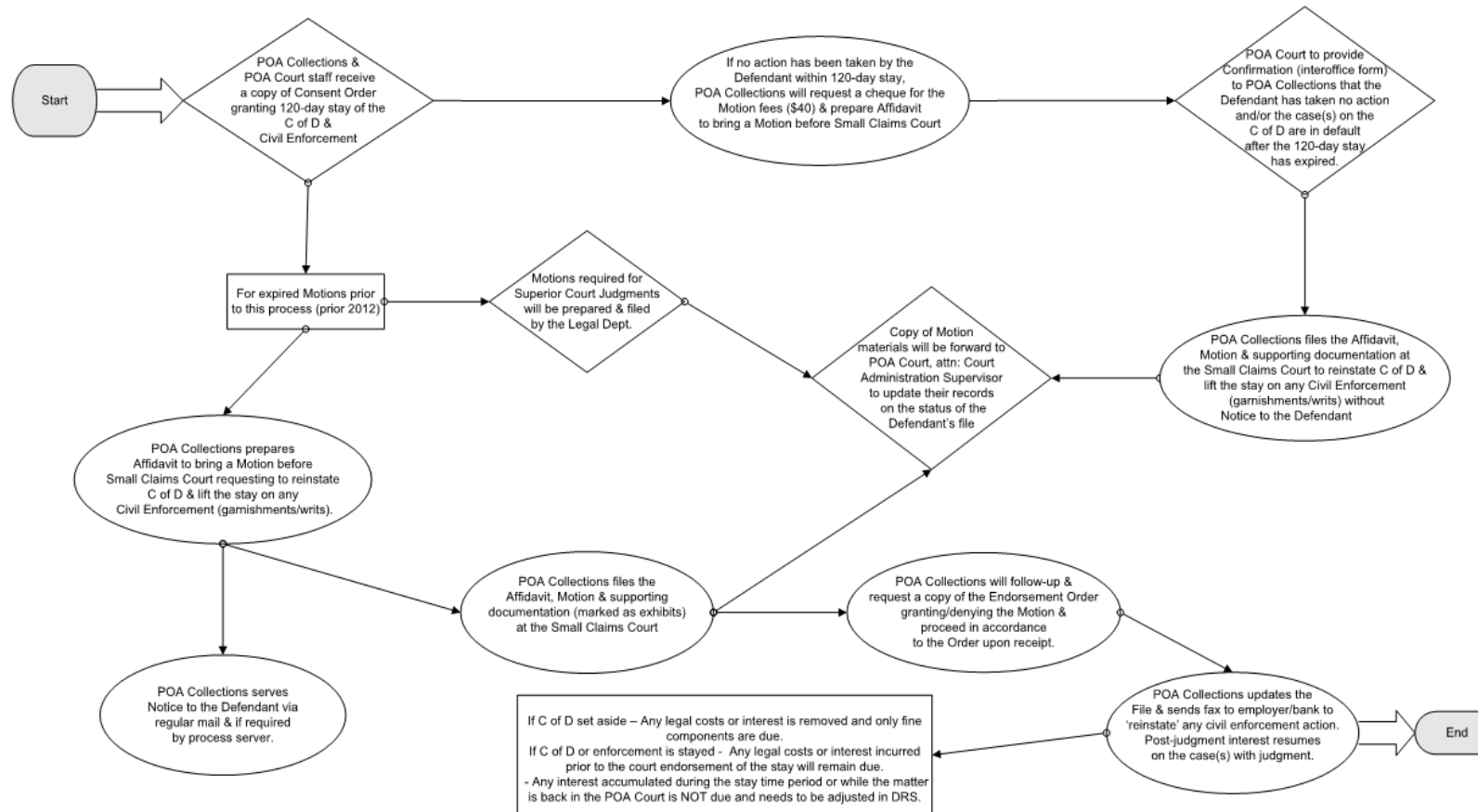
3) That upon the expiry of the 120 days, if the Defendant has failed to file an appeal or obtain an extension as set out above, or at any time after the 120 day period if the extension of time or the appeal is denied, the Plaintiff is entitled to have the Judgment and/or Certificate of Default re-instated and the stay of civil enforcement lifted without any further notice to the Defendant. The Plaintiff may then bring a motion before the Small Claims Court to reinstate the Judgment and/or Certificate of Default, lift the stay of civil enforcement and renew any expired Writs of Seizure and Sale of Land or Personal Property, which motion may be brought without notice to the Defendant on an ex-parte basis.

[Signature]



POA Collections Post-Motion Overview

POA Collections - Expiry of Consent Overview





Questions / Comments

